

Board of Supervisors

Mike Boyle, Assistant County Executive Officer

MISSION STATEMENT

To act as the legislative arm of county government and is committed to providing responsive leadership, governance, effective oversight of county services, and involving citizens and communities in processes that determine and enhance Placer County's future.

Appropriation	Budget 2005-06	Position Allocations	Recommended 2006-07	Position Allocations
Board of Supervisors	\$ 1,483,750	15	\$ 1,805,891	15
Clerk of the Board of Supervisors	490,458	7	582,988	7
Total:	<u>\$ 1,974,208</u>	<u>22</u>	<u>\$ 2,388,879</u>	<u>22</u>

CORE FUNCTIONS

Board of Supervisors

Support the governing activities of the five elected Placer County supervisors by acting as their liaison with the public and county departments, represent them at various meetings, interface with other legislative agencies and respond to constituent inquiries.

Clerk of the Board of Supervisors

Support the five elected Placer County supervisors by preparing agendas, recording minutes and retaining records for Board meeting and public hearings. The Clerk of the Board also provides information referral and reception services to the public at the Placer County Administrative Center.

FY 2005-06 Major Accomplishments

- Helped create a Land Use and Resource Agency as part of an ongoing drive to improve the county's review process for land-development projects in the unincorporated area.
- Approved Fiscal Year 2005-2006 Budget.
- Lobbied in Washington D.C. for additional revenues for Walerga Bridge improvements, Auburn-Folsom Road Widening, etc.
- Developed a financial management system and organization to work in partnership with the Placer County Water Agency (PCWA) to achieve Federal Energy Regulatory Commission (FERC) re-licensing of the Middle Fork American River Project.
- Secured \$2 million for construction of the regional wastewater treatment plant—1 of only 10 new starts nationwide to receive funding for construction in the FY 2005-06 Energy and Water Development Appropriations Bill.
- Coordination of efforts to blend Placer Consolidated Fire District into the Placer County Fire System (through California Department of Forestry and Fire Protection contract).
- Secured \$70 million in federal funding for the I-80 Bottleneck Capacity Improvement Project.
- Acquired 18.5 acre Ronald L. Feist Park, in Granite Bay, from the Eureka Union School District and constructed 2 new soccer fields, 2 tot lot playgrounds, a snack bar, and a group picnic shelter
- Redirected HR2389 / Title III monies to programs that will help make our communities more fire safe.

Administration & Financial Services

Board of Supervisors

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- Worked to ensure that top quality public safety employees are retained.
- Held Community Forums in Lake Tahoe. Keynote Speakers including California Secretary of State Bruce McPherson, Dr. Thomas Bonnickson of the Forest Foundation, Senator Dave Cox, and Sheriff Ed Bonner.
- Implemented a scanning program in the Clerk of the Board's office to provide easier access to Board of Supervisors' agendas, staff reports, and backup information.

FY 2006-07 Planned Accomplishments

- Continue to provide the highest level of customer service to Placer County residents.
- Provide Board members with additional information regarding land use / annexation issues throughout the County.
- Award and honor extraordinary acts of heroism and community involvement by Placer County residents with commemorative coins.
- Continue to increase effectiveness of 13 Municipal Advisory Councils (MAC) by providing routine training to MAC Members.
- Continue working to help deliver the timely construction of the Highway 65 Bypass and the Sunset Interchange.
- Coordination of efforts to daylight the methamphetamine problem in Placer County
- Establish working groups to combat catastrophic wildfire in a variety of areas from legislation to potential biomass opportunities.
- Construction of signal at Auburn Folsom Road and Fuller Drive as first phase of the Auburn Folsom Road Widening Project. Construction expected in summer in 2006.

Department Comments

The Board of Supervisors' Office is committed to providing the highest level of quality customer service to the constituents of Placer County. The Board's office will continue to provide the necessary resources to assist and support the 13 Municipal Advisory Councils. To provide the best available information to the Board of Supervisors, staff support includes attending meetings, written reports, updates, follow-up and responses to correspondence.

County Executive Comments and Recommendations

New funding is included with the *Board of Supervisor's* recommended budget for Web service contracts (\$105,000), Blackberry services (\$14,400), and new vehicles for prospective Board members (\$65,000). The new vehicles will replace previously held vehicles whose leases will expire during the next fiscal cycle. The Board of Supervisors management structure has changed this year, with the Administrative Officer function being supported by the County Executive Office's, Assistant County Executive Officer. Overall, the budget's net county cost has increased \$213,618 over the previous year.

Funding for the *Clerk of the Board* budget has been added for extra help and overtime (\$2,500), and fully funds all position allocations. New funding was included for ATPAC support (\$3,000) and records storage (\$2,409). Projected revenues remain consistent with the previous year, and coupled with other incremental inflationary increases to expenditures results in the budget's net county cost increasing by \$53,819.

Board of Supervisors

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Final Budget Changes from the Proposed Budget

Board of Supervisors & Clerk of the Board
None.

BOARD OF SUPERVISORS FUND 100 / APPROPRIATION 10010

	Actual 2004-05	Actual 2005-06	Requested 2006-07	Recommended 2006-07	Change %	Adopted 2006-07
Expenditures						
Salaries and Employee Benefits	\$ 1,149,201	\$ 1,114,563	\$ 1,203,488	\$ 1,151,561	3%	\$ 1,151,561
Services and Supplies	256,802	315,836	438,000	419,812	33%	419,812
Other Financing Uses	-	-	-	65,000	100%	65,000
Intra Fund Charges	3,879	53,351	169,518	169,518	218%	169,518
Net Budget:	\$ 1,409,882	\$ 1,483,750	\$ 1,811,006	\$ 1,805,891	22%	\$ 1,805,891
Revenue						
Charges for Services	\$ 1,670	\$ 10,203	\$ -	\$ -	-100%	\$ -
Total Revenue:	1,670	25,283	-	-	-100%	-
Net County Cost:	\$ 1,408,212	\$ 1,458,467	\$ 1,811,006	\$ 1,805,891	24%	\$ 1,805,891
Allocated Positions	15	15	16	15	0%	15

CORE FUNCTION: BOARD OF SUPERVISORS

County Governance & Community Outreach Program

Program Purpose: To meet with constituents, conduct community forums, attend MAC meetings, and preside over formal Board of Supervisors' hearings to solicit community input that leads to well-informed and effective governing.

Total Expenditures: \$1,811,006

Total Staffing: 15.0

- **Key Intended Outcome:** Constituents and communities are involved in governing Placer County.

County Governance & Community Outreach Indicators:	Actual 2003-04	Actual 2004-05	Actual 2005-06	Projected 2006-07
# of Board of Supervisors meetings held annually	35	31	30	28
# of items considered by the Board of Supervisors annually	1,609	1,523	1,725	2,000
# of MAC meetings where the board is represented	125	125	121	125
% of MAC meetings attended	100%	100%	100%	100%
# of other community meetings where the Board of Supervisors are represented	21	21	36	21
# of constituent in-office appointments annually	648	748	943	648

Board of Supervisors

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CLERK OF THE BOARD FUND 100 / APPROPRIATION 10020

	Actual 2004-05	Actual 2005-06	Requested 2006-07	Recommended 2006-07	Change %	Adopted 2006-07
Expenditures						
Salaries and Employee Benefits	\$ 343,174	\$ 383,638	\$ 456,762	\$ 456,963	19%	\$ 456,963
Services and Supplies	104,939	106,820	131,525	126,025	18%	126,025
Net Budget:	\$ 448,113	\$ 490,458	\$ 588,287	\$ 582,988	19%	\$ 582,988
Revenue						
Intergovernmental Revenue	\$ -	\$ 20,407	\$ -	\$ 2,500	-88%	\$ 2,500
Charges for Services	10,711	2,025	-	8,500	320%	8,500
Total Revenue:	10,711	22,432	-	11,000	-51%	11,000
Net County Cost:	\$ 437,402	\$ 468,026	\$ 588,287	\$ 571,988	22%	\$ 571,988
Allocated Positions	0	7	7	7	0%	7

CORE FUNCTION: CLERK OF THE BOARD OF SUPERVISORS

Clerk Services Program

Program Purpose: To develop agendas, record minutes and retain records for Board of Supervisors' hearings and the Assessment Appeals Board meetings to ensure that accurate records of actions taken are retained and accessible to the public. In addition, the clerk also provides information-referral and reception services to the public.

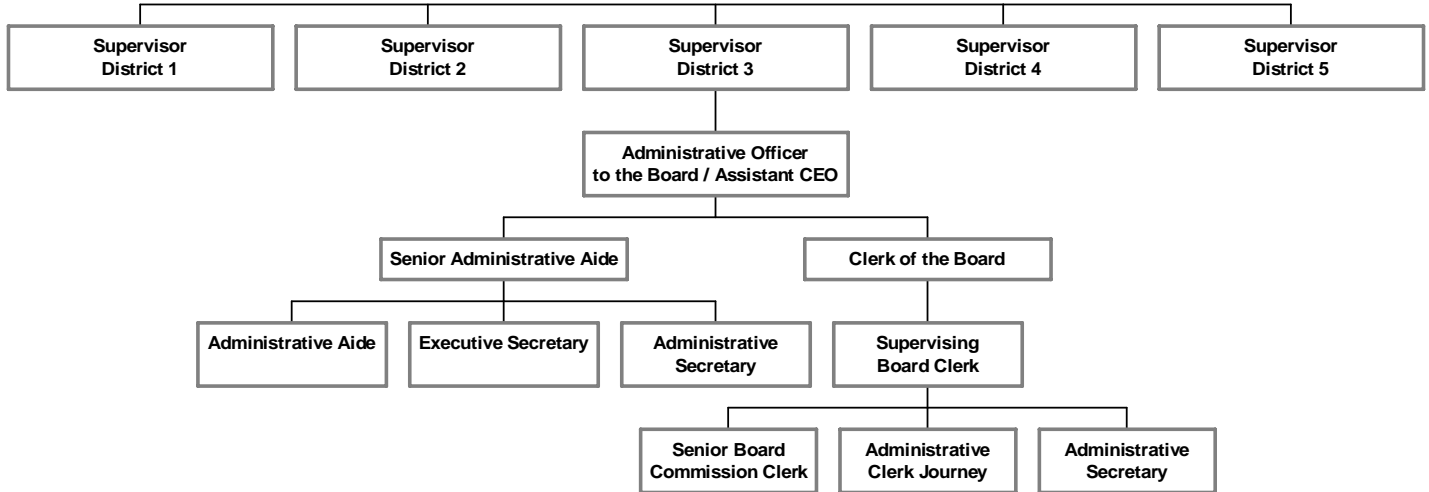
Total Expenditures: \$588,287

Total Staffing: 7.0

- **Key Intended Outcome:** Information is retained and readily accessible to the public.

Clerk Services Indicators:	Actual 2003-04	Actual 2004-05	Actual 2005-06	Projected 2006-07
# of Board of Supervisors meetings supported annually	35	31	30	28
# of agenda items coordinated and collected annually	1,609	1,523	1,725	2,000
# of agenda pages compiled per year	11,230	10,903	7,980	12,180
# of county telephone switchboard calls per year	48,300	31,799	35,200	62,500

BOARD OF SUPERVISORS



BOARD OF SUPERVISORS
APPROPRIATION SUMMARY
Fiscal Year 2006-07

ADMINISTERED BY: ADMINISTRATIVE OFFICER TO THE BOARD

Appropriations	FY 2005-06		FY 2006-07	
	Actual	Position Allocations	BOS Adopted Budget	Position Allocations
GENERAL FUND				
Board of Supervisors	\$ 1,483,750	15	\$ 1,805,891	15
Clerk of the Board	490,458	7	582,988	7
TOTAL ALL FUNDS	\$ 1,974,208	22	\$ 2,388,879	22

Board of Supervisors

General Fund

Fund: 100

Subfund: 0

Appropriation: 10010

Budget Category (1)	Actual 2004-05 (2)	Actual 2005-06 (3)	Dept Req 2006-07 (4)	CEO Rec 2006-07 (5)	BOS Adopted 2006-07 (6)
Salaries & Benefits					
1002 Salaries and Wages	826,254	775,114	805,841	766,750	766,750
1003 Extra Help		16,684			
1005 Overtime & Call Back	22,544	26,187	3,000	3,000	3,000
1006 Sick Leave Payoff	(1,188)				
1300 P.E.R.S.	131,942	136,487	168,719	160,534	160,534
1301 F.I.C.A.	64,529	60,611	61,876	58,886	58,886
1303 Other - Post Employment Benefits		26,190	26,190	24,919	24,919
1310 Employee Group Ins	90,480	84,185	129,841	129,841	129,841
1315 Workers Comp Insurance	14,640	15,295	8,021	7,631	7,631
Total Salaries & Benefits	1,149,201	1,114,563	1,203,488	1,151,561	1,151,561
Services & Supplies					
2050 Communications - Radio	3,186	2,051	3,000	3,000	3,000
2051 Communications - Telephone	44,367	61,882	68,000	68,000	68,000
2130 Insurance	2,600				
2290 Maintenance - Equipment	630	1,029	1,000	1,000	1,000
2291 Maintenance - Computer Equip			2,000	2,000	2,000
2439 Membership/Dues	3,560	2,355	2,500	2,500	2,500
2481 PC Acquisition	48	18,385	8,000	6,800	6,800
2510 PC Upgrades		705			
2511 Printing	14,987	11,265	15,000	15,000	15,000
2522 Other Supplies	10,493	12,676	10,000	10,000	10,000
2523 Office Supplies & Exp	14,151	3,299	9,000	7,200	7,200
2524 Postage	8,083	4,174	5,000	5,000	5,000
2550 Administration	12,090	14,492	28,000	28,000	28,000
2555 Prof/Spec Svcs - Purchased	34,443	65,904	145,000	145,000	145,000
2556 Prof/Spec Svcs - County			10,000		
2709 Rents & Leases - Computer SW	8,000	5,976	5,000	10,500	10,500
2711 Rents & Leases - Auto	24,077	8,447	20,000	10,500	10,500
2727 Rents & Leases - Bldgs & Impr	1,535	1,338	2,000	2,000	2,000
2770 Fuels & Lubricants	6,951	4,069	5,000	5,000	5,000
2838 Special Dept Expense-1099 Repor	1,745	573			
2840 Special Dept Expense	12,426	36,526	25,000	25,000	25,000
2844 Training	200		1,000	1,000	1,000
2931 Travel & Transportation	31,108	33,352	45,000	45,000	45,000
2932 Mileage	8,518	7,949	8,000	8,000	8,000
2939 Commission Reimbursements	2,698	(1,223)	1,000	1,000	1,000
2941 County Vehicle Mileage	10,906	20,612	19,500	18,312	18,312
Total Services & Supplies	256,802	315,836	438,000	419,812	419,812
Other Financing Uses					
3776 Contrib Auto Working Capital				65,000	65,000
Total Other Financing Uses				65,000	65,000
Charges From Departments					
5522 I/T Other Supplies	395				
5550 I/T - Administration		47,134	169,518	169,518	169,518
5727 I/T-Rents/Leases	252	100			
5840 I/T Special Dept Expense	3,232	6,117			
Total Charges From Departments	3,879	53,351	169,518	169,518	169,518
Gross Budget	1,409,882	1,483,750	1,811,006	1,805,891	1,805,891
Net Budget	1,409,882	1,483,750	1,811,006	1,805,891	1,805,891

Board of Supervisors

General Fund

Fund: 100

Subfund: 0

Appropriation: 10010

Budget
Category
(1)

Actual
2004-05
(2)

Actual
2005-06
(3)

Dept Req
2006-07
(4)

CEO Rec
2006-07
(5)

BOS
Adopted
2006-07
(6)

Less: Revenues

7234 State Aid - Mandated Costs (15,080)

8261 Other Multi Dept Applications (1,670) (10,203)

Total Revenues (1,670) (25,283)

Net County Cost 1,408,212 1,458,467 1,811,006 1,805,891 1,805,891

Clerk of the Board

General Fund

Fund: 100

Subfund: 0

Appropriation: 10020

Budget Category (1)	Actual 2004-05 (2)	Actual 2005-06 (3)	Dept Req 2006-07 (4)	CEO Rec 2006-07 (5)	BOS Adopted 2006-07 (6)
Salaries & Benefits					
1002 Salaries and Wages	239,100	262,225	305,621	305,621	305,621
1003 Extra Help			2,000	2,000	2,000
1005 Overtime & Call Back	197	122	500	500	500
1300 P.E.R.S.	44,389	55,039	63,988	63,988	63,988
1301 F.I.C.A.	19,172	20,638	23,380	23,571	23,571
1303 Other - Post Employment Benefits			9,933	9,933	9,933
1310 Employee Group Ins	38,737	43,789	50,134	50,134	50,134
1315 Workers Comp Insurance	1,579	1,825	1,206	1,216	1,216
Total Salaries & Benefits	343,174	383,638	456,762	456,963	456,963
Services & Supplies					
2050 Communications - Radio	40,000	40,000	43,300	43,300	43,300
2051 Communications - Telephone	9,239	19,933	13,750	13,750	13,750
2290 Maintenance - Equipment	174	249	500	500	500
2291 Maintenance - Computer Equip	576	362	4,000	4,000	4,000
2439 Membership/Dues	120	400	550	550	550
2511 Printing	16,486	14,536	16,000	16,000	16,000
2522 Other Supplies	60	258	1,000	1,000	1,000
2523 Office Supplies & Exp	3,282	3,393	4,500	4,500	4,500
2524 Postage	2,784	2,285	5,000	5,000	5,000
2554 Commissioner's Fees	4,500	3,500	3,000	3,000	3,000
2555 Prof/Spec Svcs - Purchased	15,378	9,583	17,400	17,400	17,400
2556 Prof/Spec Svcs - County			4,825	2,409	2,409
2701 Publications & Legal Notices	7,161	7,224	9,000	8,000	8,000
2709 Rents & Leases - Computer SW	1,900	2,446	2,000	2,416	2,416
2838 Special Dept Expense-1099 Repor		74			
2840 Special Dept Expense	22	1,093	4,000	1,500	1,500
2844 Training	25		500	500	500
2931 Travel & Transportation	2,661	850	1,500	1,500	1,500
2932 Mileage	436	325	450	450	450
2941 County Vehicle Mileage	135	309	250	250	250
Total Services & Supplies	104,939	106,820	131,525	126,025	126,025
Gross Budget	448,113	490,458	588,287	582,988	582,988
Net Budget	448,113	490,458	588,287	582,988	582,988
Less: Revenues					
7234 State Aid - Mandated Costs		(20,407)		(2,500)	(2,500)
8122 Legal Services		(279)			
8215 Administrative Support Services	(675)				
8218 Forms and Photocopies	(752)	(173)		(500)	(500)
8261 Other Multi Dept Applications	(9,284)	(871)		(8,000)	(8,000)
8269 Planning - At Cost Projects Fees		(702)			
Total Revenues	(10,711)	(22,432)		(11,000)	(11,000)
Net County Cost	437,402	468,026	588,287	571,988	571,988